



TOWN OF LINCOLN
MIDDLESEX COUNTY, MASSACHUSETTS

TOWN OF LINCOLN
WATER DEPARTMENT
16 Lincoln Road
Lincoln, MA 01773
Phone: 781-259-2669

FINAL READ REQUEST

The buyer's attorney/agent must contact the Lincoln Water Department to schedule the final meter reading appointment at **least two weeks prior to closing**. A fee of \$100 will be charged for each real estate transfer reading. Effective March 3, 2020. Please submit your final read requests to: kacprzykm@lincolntown.org

Date of Closing: _____ **Final Read Request Date:** _____

Property Address: _____

Water Account Number: _____

Current Owner Information

Current Owner Name	
Current Owner Phone Number	
Current Owner Email Address	

Attorney or Real Estate Agent Information

Attorney/ Real Estate Agent	
Name	
Phone Number	
Email Address	

New Owner Information

New Owner Name	
New Owner Phone Number	
New Owner Email Address	
New Owner Mailing Address (if different from property address)	

Send final water bill to (Email or mail): _____

Signature: _____ **Date:** _____